



Loudoun Special Education Advisory Committee

Policy 1

Electronic Participation

October 6, 2021

Policy 1: Electronic Participation

1. General

It is the policy of the Loudoun Special Education Advisory Committee (SEAC) that individual SEAC members may participate in meetings of SEAC or its subcommittees by electronic meetings as permitted by section 2.2-3708.2 of the Code of Virginia. This policy shall apply to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

Whenever an individual member wishes to participate from a remote location the law requires a quorum of SEAC or its subcommittee to be physically assembled at the primary or central meeting location, and there must be arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.

When such individual participation due to a personal matter, such participation is limited by law to two meetings each calendar year or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.

2. Approval Process

Individual participation from a remote location shall be approved unless such participation would violate this policy or the provisions of the Virginia Freedom of Information Act (section 2.2-3700 et seq. of the Code of Virginia). If a member's participate from a remote location is challenged, then SEAC or the subcommittee shall vote on whether to allow such participation. If SEAC or the subcommittee votes to disapprove of the member's participation because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity.

3. References

Code of Virginia, section 2.2-3708.2

Virginia Freedom of Information Advisory Council. "Electronic Meetings Under the Virginia Freedom of Information Act." 2021.